



Town of Wyoming  
Council Meeting Minutes  
August 2, 2021 6:30 P.M.

**REGULAR TOWN COUNCIL MEETING**

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

**ROLL CALL**

Council attending: Mayor- Steve Bilbrough; Vice-Mayor, Doug Denison; Secretary, Tracy Johovic and Council Person, Jeffrey Gravatt

Council absent: Treasurer, Kyle Dixon

*Mr. Denison moved with a second by Ms. Johovic to excuse Mr. Dixon's absence. Mayor Bilbrough Mr. Denison, Ms. Johovic and Mr. Gravatt Aye. None Opposed. Motion carried.*

Staff attending: Chief Martin Willey, Town Clerk, Roseann Lamar, Office Manager Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Beverly Roe, M Weeks, J. Mattern, Corinne Warren, C. Sapp, Joyce Stockslager, Annette Cooper, Vonda Green, Donna Storan, Elaine Bilow, and Donna Mason.

**PUBLIC COMMENTS**

- None

**ADOPTION OF AGENDA**

*Mr. Denison moved with a second by Mr. Gravatt to approve the amended agenda adding Liquor Resolution and maintenance lawn vacuum to New Business. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough introduced Commissioner Jody Sweeney.
- Commissioner Sweeney wanted to thank the Wyoming Police Department for their service to Wyoming.
- Commissioner Sweeney presented a check for \$11,502.35 to Chief Willey and Mayor Bilbrough.

## ADOPTION OF PREVIOUS MEETING MINUTES

- July 12, 2021 Council Meeting
- July 12, 2021 Budget Workshop

*Mr. Denison moved with a second by Ms. Johovic to adopt the meeting minutes as presented. Mayor Bilbrough Mr. Denison, Ms. Johovic and Mr. Gravatt Aye. None Opposed. Motion carried.*

## TREASURER'S REPORT

- Mr. Wooleyhand presented balances, profit and loss reports and check register to council for review.
- Mr. Wooleyhand advised that he is still working with WSFS to get an account set up for the Coronavirus Recovery Funds.

*Mr. Denison moved with a second by Ms. Johovic to adopt the reports as presented. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt Aye. None Opposed. Motion carried.*

## POLICE REPORT

- Chief Willey presented June's police report to council.
- March saw 277 traffic tickets, 67 warnings, 9 arrests, 0 accidents, 1 DUI's and 194 total complaints that were handled by the WPD.
- Mr. Denison asked how TEU was going.
- Chief Willey advised that it has become self-sustaining.
- Chief Willey advised that he would break out report to show how many tickets were written during TEU vs regular shift.
- National Night Out will be held August 3<sup>rd</sup> from 6-8 pm at the Wyoming Park.
- Ms. Storan asked about the speed trailer not being used since purchase.
- It was explained that the officers are learning the machine and there was an issue with a wrong sensor being sent.
- An audience member expressed their concern over kids playing basketball on Railroad Ave. Stated that kids will not move out of street and making comments to drivers.
- Mayor explained that if the kids are respectful, they can play.
- Chief Willey advised that the officers would stop and talk with the parents.

## FIRE COMPANY REPORT

- Mrs. Lindale presented report to council.
- Report showed 73 alarms for the month of July.
  - 395 EMS calls.

- 867 manpower hours.
- In service for 32 hours.
- Average alarm time 26 minutes.
- Average for first truck to be enroute- 3 minutes.

#### C/W SEWER & WATER REPORT

- No report available.

#### PLANNING & ZONING

- Mrs. Lamar advised that a company is looking to purchase 204 Southern Blvd for manufacturing medical cannabis.
- Mrs. Lamar advised that research was being done regarding owner, resident complaints surrounding current centers owned by same company.
- Chief Willey will look into police activity involving other facilities.
- Mrs. Lamar advised that committee is awaiting feedback from surrounding towns and will need to file a 6-month extension as Comprehensive Plan will not be ready for Plus.

#### BUILDING PERMITS

- Mrs. Lamar advised that 5 new permits were submitted for July.
- Council was advised that in the month of July 21 permits closed. 14 of which were in the Greens of Wyoming and 2 in Schoolview.

#### CODE ENFORCEMENT

- Council was advised that there were no code enforcement issues in the month of July.
- Mr. Sapp questioned junk vehicles on W. Third.
- Mayor Bilbrough explained that residents have rights, and the town is working to resolve the issues with junk vehicles.

#### PARK/STREET

- Mr. Gravatt advised council of flooding issue near 50 S. Caesar Rodney Ave.
- Mr. Gravatt discussed sink hole on S. Caesar Rodney Ave with Mr. Reed. A solution is being worked on.
- Del- DOT advised that they would be evaluating the school sign on Front St.

#### PEACH FESTIVAL

- Mrs. Mason advised that there will be 96 vendors at Peach Festival which will take place this Saturday August 7<sup>th</sup>.

#### NEW BUSINESS

- **Savannah Farms**
  - Mr. John Sigler spoke on behalf of Mrs. Roe regarding tax abatement for Savannah Farms.
  - Mr. Sigler advised that in 2007, the property in question was to be sold and was annexed in town. There was to be a tax abatement until the property was sold. The sale fell through.
  - 2008- Mr. and Mrs. Roe received a letter stating they would be tax abated.

- 2018- Mrs. Roe received a tax bill and called town hall. She was informed that the tax abatement was still in place.
- Mr. Roe passed in November 2020 and land was reassessed.
- Mr. Sigler advised that the property will be sold as Mrs. Roe can not take care of the property on her own. It is estimated to be sold within 18-24 months.
- Mayor Bilbrough expressed condolences for Mrs. Roe's loss of her husband.
- Mayor Bilbrough explained that new office management started looking at property taxes and noticed that legally by the town charter that abatement is only for 7 years. Savannah Farms is well over this time limit.
- Mr. Sigler asked for tax abatement until the property is sold.
- Mayor Bilbrough recommended allowing town attorney to negotiate terms regarding taxes on the property with Mrs. Roe's attorney. Once an agreement has been reached, it will come back to council for approval.
- Discussion ensued.
- **All in Fellowship**
  - Mrs. Cooper who is a new resident in Wyoming runs a non-profit.
  - Mrs. Cooper explained to council that she has been helping the community with her non-profit for 21 years through food, clothing and other items that are needed.
  - All in Fellowship offers a mentoring program.
  - Mrs. Cooper advised that they use an enclosed trailer to supply the community with what is needed.
  - They are seeking help to get a decal put on their trailer.
  - Mayor Bilbrough asked if they had a quote yet.
  - Mrs. Cooper advised that they are were working on the design and price for the decal.
  - Discussion ensued.
  - Mayor Bilbrough recommends putting this item back on the agenda after quotes have been obtained.
- **Planning and Zoning Letter of Interest**
  - Mayor Bilbrough advised that a member of Planning and Zoning has not been able to fulfill their obligations to the committee.
  - Mayor Bilbrough recommends removing Ms. Hoffman from the Planning and Zoning Committee.

*Mr. Denison moved with a second by Ms. Johovic to remove Ms. Hoffman from Planning and Zoning. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- Mayor Bilbrough advised that Mr. Fennemore send a letter of interest to join the Planning and Zoning Committee.
- Mayor Bilbrough recommends accepting Mr. Fennemore to the Planning and Zoning Committee.

*Mr. Denison moved with a second by Mr. Gravatt to appoint Mr. Fennemore to Planning and Zoning. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Time and Temperature Sign**
  - Discussion ensued regarding replacing entire sign vs time and temperature module.
  - Council was presented with some price quotes from 2 contractors.
  - Council would like to see some pictures of options and a possible demonstration.
  - Decision tabled until further information can be provided.
- **Delaware Liquor Emporium Resolution**
  - Mrs. Lindale read the resolution.

*Mr. Denison moved with a second by Mrs. Johovic to adopt the resolution. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Maintenance Lawn Vacuum**
  - Mayor Bilbrough explained that an old lawn vacuum needed to be disposed of as the motor seized up some time ago and is no longer functioning.
  - Council recommended that it be sent to auction at Ridgley's Auction.

*Mr. Denison moved with a second by Mrs. Johovic to dispose of the maintenance lawn vacuum by taking it to auction. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## UNFINISHED BUSINESS

- **Pine Street Building**
  - Council was presented with one quote for demolition as other contractors had not been able to submit estimates yet.
  - Mr. Denison asked what will building be used for when done.
  - Mayor Bilbrough explained it would be rented out.
  - Discussion ensued.
  - Decision will be tabled until further quotes can be gathered for demolition.
- **Wingate Community**
  - Council was presented with quotes received from Allen's Tree Service and Pro-Cut.

*Mr. Denison moved with a second by Mr. Gravatt to contract with Allen's Tree Service to cut down nuisance trees at Wingate. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- **Ordinance #60-21- regulating rental property inspection fees**
  - Mrs. Lindale read synopsis.

*Mr. Denison moved with a second by Mrs. Johovic to adopt Ordinance #60-21. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

- Residents of Wingate expressed concerns of community common areas.

- Mayor Bilbrough explained that Wingate dissolved their HOA making each resident responsible for common areas. If the residents do not remedy any issues, the town will abate issue and residents will be billed.
- **Police Vehicle**
  - Chief Willey advised that a new vehicle can be ordered in August, manufactured in November but a definite delivery date could not be given.
  - Discussion of budget ensued.
  - Council discussed how to rid of the Ford Explorer. Council felt it was best to send the vehicle to auction at Ridgely's.

*Mr. Denison moved with a second by Ms. Johovic to allow Chief Willey to order a new Tahoe from Hertrich's and to prepare Ford Explorer for auction. Mayor Bilbrough, Mr. Denison, Ms. Johovic and Mr. Gravatt, Aye. None Opposed. Motion carried.*

## CALENDAR OF EVENTS

- National Night Out, 8/3/2021, 6-8pm. Wyoming Park
- Peach Festival, 8/7/2021, 9-3pm.
- Special Events Committee 8/17/2021 @ 6:30pm- Town Hall
- Public Hearing, 8/18/2021 @ 6:30pm- Town Hall
- Peach Festival Committee, 8/19/2021 @ 7pm- Town Hall
- Public Hearing 8/25/2021 @ 6pm- Town Hall
- Planning & Zoning Meeting, 8/25/2021, @ 6:30 p.m.- Town Hall
- Town Hall closed for Labor Day 9/6/2021
- Town Hall Town Council Meeting, 9/13/2021, 6:30 p.m.- Town Hall

## PUBLIC COMMENTS

- Mrs. Mason expressed concerns over the new construction on Second St. that did not require the builder to install sidewalks.
- Mr. Denison explained that there is nothing in the Land Use and Development Code that requires builders to put sidewalks in upon completion.

## COUNCIL COMMENTS

- None

## EXECUTIVE SESSION

- None

*Mr. Denison moved and was seconded by Ms. Johovic to adjourn meeting at 8:15pm. Mayor Bilbrough, Mr. Denison, Mrs. Johovic and Mr. Gravatt, Aye. None opposed. Motion carried.*

The meeting adjourned.

Audrey Lindale  
Clerk of Council